



DETROIT POST
DEDICATED TO THE NATIONAL DEFENSE

THE SOCIETY OF AMERICAN MILITARY ENGINEERS

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MINUTES

Board Meeting
December 13, 2006

OFFICERS
Matthew Rathsack, P.E.
President
Connie Boris, Ph.D.
1st Vice-President
Mike Fulford, P.E.
2nd Vice-President
M. Pamela Horner, CHMM
Secretary
Carl L. Woodruff, P.E.
Treasurer

DIRECTORS
Anne Parker (07)
Scott Bell, P.E., (07)
Dianne Peck (08)
Joseph Wanielista, P.E. (08)
Scott Parker, P.E. (08)
Jim Shannon (09)
Sam Ansara, P.E. (09)
Charles Groover, P.E. (09)
Larry Pawlus, P.E. (Past Pres)

1. **ATTENDANCE:** Connie Boris, Carl Woodruff, Anne Parker, Colette Luff, Scott Bell, Diane Peck, Joe Wanielista, Jim Shannon, Sam Ansara and Charles Groover.

2. **MINUTES:** Minutes from November 8, 2006 meeting not available; review deferred until and January 17, 2006 meeting.

3. **TREASURER'S REPORT:** The board reviewed the Treasurer's report for period 1-30 November 2006. The beginning balance was \$57,989.70 and the ending balance was \$58,742.22. Two CDs matured and the proceeds transferred to the Scholarship account until further direction from the Board. The bills from the Logo Contest have not yet been received. A motion was made and supported to accept the Treasurer's report.

3. COMMITTEE REPORTS

a. **PROGRAMS:** No report

b. **MEMBERSHIP:**

(1) Post initiative to attract other government professionals:

- Selfridge ANG employees: Pam contacted the Sentinel Newspaper at Selfridge ANGB regarding a SAME membership ad. The cost would be \$75 for a ½-page ad (\$2500 for 12 issues). However, if we write an article for the Sentinel, the ad would be free. Discussion: we are trying to attract other professionals, especially younger professionals. Selfridge is quite far to attend monthly meeting in Detroit; may want to consider the article ad (vs. paying for an ad) and also determine if we currently have a membership from Selfridge that could assist in recruiting. We should consider targeting TACOM since it is closer. ACTION: Pam: contact TACOM regarding SAME membership ad.
- Detroit District USACE newsletter: There was some discussion about placing a membership ad in the USACE newsletter. However, Pam already sends the SAME newsletter with membership information to all District employees and has specifically highlighted the membership initiative in an email to all employees. This reaches a larger audience than the newsletter.
- Targeting other Government agencies: There was discussion regarding the development of a local list of government agencies to target for membership. Per Joe Wanielista, the Corps of Engineers developed such a list for its marketing purposes. It should be available through the District's PAO office. ACTION: The committee should develop a list to target other government employees for membership; the USACE list could provide a starting point.

c. **SUSTAINING MEMBERSHIP:** No report. Wade-Trim is the Spotlight firm for today's meeting.

d. **AFFILIATE SOCIETY:** No report.

e. YOUNG MEMBER:

(1) Dianne Peck reported that she participates in quarterly conference calls. At the most recent meeting, Buddy Barnes was the guest speaker. He presented information on both formal and informal Mentor-Protégé programs. More information can be found at the ASCE (www.asce.org) and NSPE (www.nspe.org) websites. ACTION: Pam to send email to Larry Molone requesting that he set up a meeting for Mentors.

f. PROFESSIONAL DEVELOPMENT: Mr. Bell reported his system for tracking credits is available and he is currently tracking professional development credits for all of 2005 and 2006 to present. Members should send him an email if professional development credit certificates are needed.

g. READINESS: The Post's plan needs to be updated. It is currently on the Post website. Sam Ansara volunteered to assist.

h. EDUCATION/AWARD:

(1) SCHOLARSHIP: Applications are now being accepted for the Mary LeFevre Scholarship. The scholarship is targeted at full or part time employed people that are working toward a degree related to the SAME mission. The Post website and newsletter contains information regarding the application, criteria, deadlines and points of contact.

(2) GRANT: Applications are now being accepted for the Engineering/Science Grant. The grant is targeted at high schools for support/development of extracurricular activities within SAME mission areas. The Post website and newsletter contains information regarding the application, criteria, deadlines and points of contact. ACTION: Colette to provide point of contact for Wayne County RESA that may be able to send out Wayne County wide email to high school science teachers.

i. NOMINATING: No report.

j. SMALL BUSINESS CONFERENCE:

- The first organizational meeting for the 2007 conference has been held.
- The SBA will be held on Wednesday, April 25, 2007, at the Selfridge ANGB dining hall. This will allow space for more booths than last year.
- The next organizational meeting will be held on-site on January 19, 2007.
- SAME will be responsible for cleanup
- The Post will request the SAME booth from HQ
- Marilyn Hill will take over as the Chief of Contracting for the Corps of Engineers at the end of December 2006. She was at the organizational meeting and is cooperative/supportive.
- Discussion: Is the SBC geared to a large enough audience? It appears to be just geared to small AE's. It was pointed out that the SBC is geared toward small businesses involved in construction, engineering and environmental work. Since these disciplines represent the SAME mission areas, we should not broaden the SBC focus.

4. OTHER BUSINESS

a. Boat Show Sponsorship: The Detroit District USACE is seeking support for its exhibit booth at the upcoming Boat Show in the amount of \$100 from the Detroit SAME Post. A SAME sponsorship sign will be displayed. Motion made, supported and carried to spend approximately \$100 in support of the Detroit District USACE booth at the Detroit Boat Show.

b. Streamer Awards:

(1) Streamer award submittals: The submittals are due the end of January. Assistance is needed to review the applications and determine what the Post has done and determine whether or not it fits into a category of the streamer. Anne & Connie volunteered to work on the Relationship & Recognition Streamer application; Charlie volunteered to work on the Engineer & Training Streamer, and Joe volunteered to work on the Outreach Streamer. Kathy Misko will be responsible for the Readiness Streamer.

(2) Streamer Application QA/QC: The Board appointed Kathy Misko and Pam Horner to conduct QA/QC on the streamer applications.

c. Post Leadership Workshop:

(1) It was announced that Dianne is 1 of 5 SAME young members across the country selected to attend the SAME Leadership Conference.

(2) Pam will also attend the workshop. The Board agreed to pay for the flight, but due to limited return flights, an extra lodging night, estimated at \$120, is necessary. Motion made, supported and carried to provide the amount necessary for the extra night of lodging, estimated at \$120.

d. Young Member of the Year Award:

(1) Motion made, supported and carried to create a Young Member of the Year award to be presented annually to an outstanding young Post member. Post members 35 years of age and younger would be eligible for the award.

(2) Motion made, supported and carried to nominate Dianne Peck as the Young Member of the Year for 2006.

e. Infrastructure Conference Sponsor Events:

(1) Diamond Jack Boat Tours: Cost includes boat rental + minimum catering fee of \$450 (34 people at \$13/person). Several options depending on size of boat. Colette to provide Anne with information on Detroit River Discovery Cruises.

(2) Freedom Fireworks Viewing: Fireworks will be on June 27th (28th rainout date). Event held on roof of Marriott. Issues: must sign contract - 250 guest minimum with cost of \$30 (minimum) per person; Marriott wants commitment by Jan 15th; must know early to put in SAME brochure. Since would require Post commitment of funds without knowing interest of attendees, decision to be deferred. It was suggested that the committee contact other posts that have hosted conferences to see how many people actually attended planned events. Further discussion to occur via email after checking with Marriot on possible deviations from minimum requirements.

(3) Baseball Game: Initial inquiry determined that there would be no cost to the Post; just need to determine where want seating. It was suggested that an event would be friendlier if we can host a mingle-type party (no seats). ACTION: Pam to check into mingle-type party suggestion.

(4) Motion made, supported and carried to include a baseball game as a Conference Sponsored Event.

f. January Post Meeting: To be held at TACOM on the 3rd Wednesday of the month vs. the usual 2nd Wednesday. Pre-registration is required by January 7th.

g. Detroit Club Employees Christmas Fund: The Detroit Club requested contributions to the employees Christmas fund. The Board decided not to contribute to the fund since the employees receive an 18% gratuity from monthly luncheons.

h. Post Support of Troops: Charlie to make a presentation at the meeting to request donations to support our troops. Four charitable activities will be highlighted. Checks should be made out to SAME (denote reason for check on memo line). All contributions will be split evenly among the four charities and the Post treasurer will then send a check to each charity.

ADJOURN: Meeting adjourned at 11:50 am.

SUSTAINING MEMBERS

ADP Consulting, Inc.
Bayshore Contractors, LLC
DLZ Michigan, Inc
FutureNet Group
HNTB
Luedtke Engineering Co.
NTH Consultants, Ltd.
Short Elliott Hendrickson, Inc.
Superior Environmental Corp.
Veteran Constructions Services
Woolpert

AMEC
Capitol Consultants/Design Works
Duro-Last Roofing, Inc.
Gourdie/Fraser & Assoc.
Hydro Designs, Inc.
MACTEC
Rowe Incorporated
SOMAT Engineering, Inc.
TetraTech
Wade-Trim

ARCADIS
CH2M Hill
Environmental Consulting & Tech
GZA GeoEnvironmental, Inc.
Lakeshore Eng Services
Materials Testing Consultants
RTI Laboratories, Inc.
Spalding DeDecker Associates
Trace Analytical Laboratory
WESTON Solutions, Inc.

Barr Engineering Co.
CTI and Associates, Inc.
Foth & Van Dyke & Associates
Harley Ellis Devereaux
Limno-Tech, Inc.
MWH Americas, Inc.
SAIC
Stanley Consultants, Inc.
URS Corporation
Wilcox Associates, Inc.